How does the automatic payment plan work?

- Read the attached contract
- Complete the requested information on back of contract
- Detach contract and return along with a cancelled check to the New Lenox Village Hall, 1 Veterans Parkway.

Your water/sewer/recycling bill payment will automatically be deducted from your savings or checking account on the due date. You will still receive a monthly bill (an example is provided below) so you will know how much money will be deducted from your savings or checking account. No checks, no stamps, no hassle!

Advantages of the automatic payment plan include:

- Convenience - No more writing checks or paying postage
- Elimination of penalty fees for late payments
- Worry free vacations
- The Village of New Lenox offers this service at no charge

***Please be sure your bank account has the full amount of your current payment on the transfer date.**

Customer Copy–Please retain for your records Automatic Utility Payment Plan Authorization Agreement

I hereby authorize the Village of New Lenox and the financial institution designated, to deduct directly from the account specified, the amounts necessary to make automatic payments for water/sewer/recycle services provided by the Village. I understand and acknowledge the following:

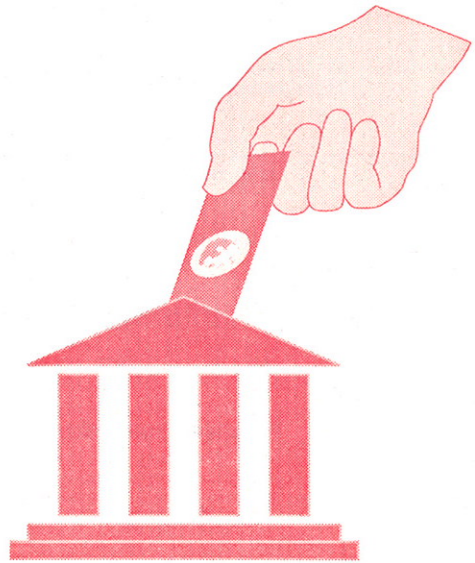
- Automatic payment of the billing amount by transfer of funds from my designated account will be made each month on the bill's due date. My bank statement will reflect the amount and date of the transfer.
- If there are insufficient finds in my account to cover the full amount due on the transfer date, I may be charged by both the bank and the Village of New Lenox, just as if I had a check returned for insufficient funds.
- The Village of New Lenox will not be held liable or responsible for the payment of any overdraft charges or other bank fees as a result of an attempted transfer from my account containing insufficient funds.
- Only one attempt will be made to effectuate a transfer of funds from my account for purposes of determining whether sufficient funds exist to make an automatic payment.
- I will remain liable and responsible for payment of any bill for water/sewer/recycle services provided by the Village which remains unpaid as a result of an unsuccessful attempted transfer from my account containing insufficient funds.

I understand this authorization will remain in effect until the Village of New Lenox and the financial institution have received written notification from me of termination in time to allow the Village and the financial institution reasonable opportunity to act upon it, or until the Village or the financial institution has sent me written notice of termination of this arrangement. I further understand that I do not have a right to continued participation in the automatic utility payment plan in the event the Village is unable to collect from my account due to insufficient funds on two (2) separate occasions.

I have attached a voided check which shows the account to be debited. I understand that automatic payments will begin in approximately four (4) to (6) weeks.

Automatic Payment Withdrawal

Now Available
as an additional payment option
for your Village of New Lenox
Water/Sewer/Recycle bill



the Village of New Lenox
"Home Of Proud Americans"

815/462-6400

5/2007

I have attached a voided check which shows the account to be debited. I understand that automatic payments will begin in approximately four (4) to (6) weeks.

Account Information

Signature

Printed Name

Address

City, State, Zip Code

Village Utility Account Number

Phone Number Date

Financial Institution Information

Financial Institution

Address

City, State, Zip Code

Account Number

☐ Checking ☐ Savings

BILL DATE: 04/01/2007
NAME: Jane Doe
SERVICE ADDRESS: 123 Fourteenth St.
PREVIOUS READ DATE: 02/02/2007 CURRENT READ DATE: 03/02/2007 READ TYPE: ACTUAL

ACCOUNT NUMBER: 999-9999-99-99

PREVIOUS BALANCE				$ 49.00
PAYMENTS				$ 49.00
ADJUSTMENTS				$ 0.00
PENALTIES				$ 0.00
PAST DUE BALANCE				$ 0.00
CURRENT CHARGES	PREVIOUS READ	PRESENT READ	USAGE	
Water Service	1603	1607	4000	$ 23.10
Sewer Service				$ 13.00
Sewer Debt & Capital Replacement				$ 7.00
Recycling Service				$ 2.65
TOTAL CURRENT CHARGES				$ 45.75
TOTAL DUE NOW				$ 45.75
TOTAL DUE AFTER 04/20/2007				$ 50.33

DETACH HERE RETURN BOTTOM PORTION WITH CHECK PAYABLE TO VILLAGE OF NEW LENOX DETACH HERE

the Village of New Lenox
"Home Of Proud Americans"
1 Veterans Parkway • New Lenox, IL 60451

ACCOUNT NUMBER: 999-9999-99-99
SERVICE ADDRESS: 123 Fourteenth St.

TOTAL DUE	AUTO PAID
AUTO PAYMENT DEDUCTED 04/20/2007	$ 45.75

Jane Doe
123 Fourteenth St.
New Lenox, IL 60451