



APPLICATION/PERMIT FOR USE OF
PUBLIC RIGHTS OF WAY
Tag Days

No. _____

1. NAME OF APPLICANT: _____
2. NAME OF ORGANIZATION: _____
3. ADDRESS OF ORGANIZATION: _____
4. BUSINESS PHONE: _____ 5. FAX NUMBER: _____
6. EMAIL: _____
7. NAME, ADDRESS AND PHONE NUMBER OF THE PERSON WHO WILL OVERSEE THE ACTIVITY FOR WHICH PERMIT IS REQUESTED:

8. EXACT USE FOR WHICH PERMIT IS REQUESTED: _____
9. DATE(S) OF EVENT: _____ HOURS OF EVENT: FROM: _____ TO: _____
Note: Soliciting is only allowed on Fridays and Saturdays between 7:00 a.m. and 5:00 p.m. April 1st through September 30th, and between 7:00 a.m. and 4:00 p.m. October 1st through November 30th
10. LOCATION FOR WHICH SUCH PERMIT IS REQUESTED:
 Cedar Rd. & Francis Rd. Cedar Rd. & Illinois Hwy. Other: _____
 Nelson Rd. & Laraway Rd. Joliet Hwy. & Spencer Rd.
11. THE ORGANIZATION REQUESTING THE PERMIT IS REGISTERED WITH THE ATTORNEY GENERAL AS A CHARITABLE ORGANIZATION: YES NO
12. THE ORGANIZATION REQUESTING THE PERMIT IS ENGAGED IN A STATEWIDE FUND RAISING ACTIVITY: YES NO

Applicant's Signature

Date

- Attach certificate of insurance coverage in the amount of \$1,000,000 for any individual and \$2,000,000 for any occurrence. Said coverage shall name the Village of New Lenox as an additional insured (not a certificate holder).**
- Signed Village of New Lenox Hold-Harmless Agreement.**
- Attach current letter of good standing from the Attorney General's Office.**
- ✓ **Only one soliciting permit shall be issued by the Village of New Lenox per weekend.**
- ✓ **The Organization requesting the soliciting permit shall be liable for any injuries to any persons during the soliciting which is casually related to an act of the soliciting agent.**
- ✓ **Any person engaged in the act of soliciting shall be sixteen (16) years of age or more.**
- ✓ **Any person engaged in the act of soliciting shall wear a high visibility vest.**
- ✓ **The organization requesting the soliciting permit shall be issued only one soliciting permit per calendar year.**

FOR OFFICE USE ONLY

Approved

Denied

Date