

Village of New Lenox  
Community Development  
1 Veterans Parkway  
New Lenox, IL 60451  
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[www.newlenox.net](http://www.newlenox.net)

# the Village of New Lenox

"Home of Proud Americans"



## Miscellaneous Permit Application

PERMIT#: \_\_\_\_\_

### SITE INFORMATION:

PROPERTY ADDRESS: \_\_\_\_\_

PROPERTY INDEX NUMBER (P.I.N.): \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

CONSTRUCTION VALUE: \$ \_\_\_\_\_

### APPLICANT INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

### ADDITIONAL SITE INFORMATION (PLEASE PROVIDE APPLICABLE DETAILS):

#### **SHED/ACCESSORY STRUCTURES:**

LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_ HEIGHT: \_\_\_\_\_

SETBACK FROM SIDE YARD: \_\_\_\_\_ SETBACK FROM REAR YARD: \_\_\_\_\_

DISTANCE FROM SHED TO HOUSE: \_\_\_\_\_

#### **DECK/GAZEBO/PORCH:**

LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_ TOTAL SQUARE FEET: \_\_\_\_\_

#### **FENCE:**

HEIGHT: \_\_\_\_\_ MATERIAL: \_\_\_\_\_

#### **DRIVEWAY:**

MATERIAL (ASPHALT OR CONCRETE): \_\_\_\_\_ LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_

#### **WORK TO BE COMPLETED BY:**

\_\_\_\_\_ PROPERTY OWNER: \_\_\_\_\_

\_\_\_\_\_ CONTRACTOR: \_\_\_\_\_

\_\_\_\_\_ ADDRESS: \_\_\_\_\_

\_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

\_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

\_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

\_\_\_\_\_ CONTRACTOR'S REGISTRATION #: \_\_\_\_\_

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO CONFORM TO ALL GOVERNING INFORMATION AND REGULATIONS SET FORTH BY THE NEW LENOX VILLAGE BOARD.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# MISCELLANEOUS PERMIT INFORMATION

THE FOLLOWING INFORMATION MUST BE SUBMITTED ALONG WITH THE PERMIT APPLICATION  
\*\*\*SEE MISCELLANEOUS BUILDING GUIDE FOR COMPLETE DETAILED INFORMATION

## **SHEDS / ACCESSORY BUILDINGS**

1. SUBMIT A PLAT OF SURVEY DEPICTING PROPOSED SHED LOCATION
2. INDICATE DIMENSIONS OF SHED (*MAXIMUM 180 SQUARE FEET*) AND HEIGHT (*MAXIMUM 15 FEET*)
3. INDICATE SIDE YARD SETBACK AND REAR YARD SETBACK (*5 FEET MINIMUM*)
4. INDICATE DISTANCE FROM SHED TO HOUSE (*10 FEET MINIMUM*)

## **DECK / GAZEBO / PORCH**

1. SUBMIT A PLAT OF SURVEY DEPICTING PROPOSED DECK LOCATION
2. INDICATE DIMENSIONS OF DECK
3. SUBMIT CONSTRUCTION DETAILS

## **FENCES**

1. SUBMIT A PLAT OF SURVEY DEPICTING PROPOSED LOCATION OF FENCE AND INDICATE THE HEIGHT OF THE FENCE (*CONTRACTOR'S PROPOSAL WILL NOT BE ACCEPTED AS A PLAT OF SURVEY*)
2. INDICATE SUPPORTING POSTS TO BE INSTALLED FACING THE INTERIOR OF THE LOT AND NOT FACING THE ADJOINING PROPERTIES

## **DRIVEWAYS**

1. SUBMIT A PLAT OF SURVEY DEPICTING PROPOSED LOCATION OF THE NEW OR REPLACEMENT DRIVEWAY
2. INDICATE MATERIAL TO BE USED FOR DRIVEWAY (*ASPHALT OR CONCRETE*)
3. SUBMIT CONCRETE OR ASPHALT SPECIFICATIONS (REFER TO MISCELLANEOUS PERMITS BUILDING GUIDE FOR SPECIFICATIONS)