

**MINUTES OF THE REGULAR MEETING OF THE
NEW LENOX BOARD OF TRUSTEES**

**New Lenox Village Hall,
One Veterans Parkway
Monday, April 28, 2014**

#14-11

CALL TO ORDER

The Regular Meeting of the New Lenox Village Board of Trustees was called to order at 7:04 p.m. by Mayor Baldermann in the Council Chambers of the New Lenox Village Hall.

ROLL CALL

Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present":

Trustees Bowden, Butterfield, Tuminello, Smith, Dye, Madsen and Mayor Baldermann

QUORUM

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

OTHER OFFICIALS IN ATTENDANCE

Also in attendance were the Village Administrator Kurt Carroll, Village Clerk Laura Ruhl, Finance Director Kim Auchstetter, Chief of Police Bob Sterba, Senior Planner Jeff Smith, Village Engineer Will Nash, Building and Zoning Administrator Warren Rendleman, Public Works Director Brian Williams, Economic Development Director Nancy Hoehn and Attorney Chris Spesia.

REPORT ON PROJECT GRANT – Senator Michael Hastings

Senator Hasting presented the Mayor and Village with a check recognizing the grant money for the Old Plank Trail Path connection on Gougar Road.

PROCLAMATION – Building Safety Month

Mayor Baldermann proclaimed May 2014 as Building Safety Month.

PROCLAMATION – Municipal Clerk's Week

Mayor Baldermann proclaimed May 4 – 10th as Municipal Clerk's Week.

CONSENT AGENDA

Motion to approve the 5 items on Consent Agenda #14-11 as presented in packet was made by Trustee Smith and seconded by Trustee Butterfield

- A - Ordinance #2412 Authorizing the Sale by Public Auction of Personal Property Owned by the Village
- B - Surety Release – Northern Builders

- C - Request for Temporary Sign Extension – VFW
- D - Ordinance #2413 Creating Class TE Liquor License – United Way Event
- E - Ordinance #2414 Creating Class TE Liquor License – Summer Concerts

Upon roll call, the vote was:

AYES:	<u>7</u>	Trustees Bowden, Dye, Butterfield, Madsen Tuminello, Smith and Mayor Baldermann
ABSTAIN:	<u>0</u>	
NAYS:	<u>0</u>	
ABSENT:	<u>0</u>	

The motion carried.

ORDER OF BUSINESS

Consideration of an Ordinance Amending Village Code – Restaurant Stacking – 1st Read

Mr. Smith reported the current zoning code requires six stacking spaces prior to the menu board and four stacking spaces at the pick-up window. This ordinance will reduce the stacking after the pick-up window to two spaces.

No comments or questions from the Board.

Consideration of an Ordinance Authorizing Recapture Agreement – Prairie Ridge Estates – 1st Read

Mr. Smith reported this recapture agreement is for the water main that was previously constructed on the MCZ property and was to service the Prairie Ridge Subdivision. The portion that is subject to recapture is the water main across US Route 6 as well as across the casing within the I-355 tollway right-of-way. Mr. Smith stated that Staff has the final construction costs and are awaiting some of the other final costs before we can bring this back to the Board for second read.

No comments or questions from the Board.

Consideration of an Ordinance Amending Section 2-116 of Village Code – Personnel Policy and Procedures Manual – 1st Read

Mayor Baldermann reported this ordinance amends our Personnel Policy and Procedures Manual to reflect the recent changes in legislation.

No comments or questions from the Board.

Consideration of an Ordinance Amending Chapter 23 of Village Code – Businesses – 1st Read

Mr. Carroll reported this ordinance will change the timing of the registration period to coincide with the liquor license which goes by calendar year. He said there is also a change in fee which is accompanied by a new program we will have for all businesses.

Mr. Carroll added that all new businesses will be inspected.

Trustee Tuminello asked a question regarding the fees for registration.

Mr. Carroll stated the initial fee will be to help pay for the program that will be beneficial to the businesses.

The Board and Staff discussed the inspection process for home businesses.

Ms. Hoehn clarified that the intention of the home occupation inspection is more of the outside visual inspection and not be intrusive to someone home life. The inside inspections pertain more to the in-home day care.

Mayor Baldermann stated that we will not go into the homes but there have been incidences where there have been businesses in a home not conducive to neighborhoods.

Trustee Dye asked if the Village will only be doing inspections for a new business and not for renewals. So this won't be a yearly inspection.

Mr. Carroll said we will work hand in hand with the Fire District who does yearly inspections for commercial buildings. We will not be inspecting home businesses.

Mayor Baldermann clarified if someone has a home business that we are not concerned about, we will not be going through their home. He concluded this ordinance will come back before the Board.

Consideration of an Ordinance Amending Chapter 10 of Village Code – Amusements and Entertainments – 1st Read

Mayor Baldermann explained this ordinance just lines up the coin operated machines to be renewed on a calendar year basis.

The Board asked that the Village provide stickers for the coin operated machines and be enforced by the Code Enforcement Officer.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

MAYOR

Mayor Baldermann thanked Senator Hastings for supporting New Lenox.

Mayor Baldermann announced that the Triple Play Concert tickets go on sale May 5th for New Lenox residents that have a 60451 zip code.

VILLAGE ATTORNEY.

No report.

VILLAGE ADMINISTRATOR

No report.

PAYROLL & DISBURSEMENTS

Trustee Butterfield made the motion to approve our bi-monthly disbursements in the amount of \$680,290.47. In addition to these disbursements, approval is needed for bi-weekly payroll in the amount of \$320,402.78 and a monthly payroll in the amount of \$5,876.67 were paid on April 17, 2014.

Motion was seconded by Trustee Madsen.

Upon roll call, the vote was:

AYES: 7 Trustees Bowden, Dye, Butterfield, Madsen
Tuminello, Smith and Mayor Baldermann

NAYS: 0

ABSENT: 0

The motion carried.

QUESTIONS AND/OR COMMENTS FROM THE FLOOR

TRUSTEE COMMENTS

No comments or questions from the floor.

Trustee Tuminello

No comments.

Trustee Madsen

No comments.

Trustee Butterfield

Trustee Butterfield reminded the residents of the upcoming Loyalty Day Parade.

Trustee Dye

Trustee Dye reminded residents to keep checking gasbuddy.com for the best gas prices.

Trustee Bowden

Trustee Bowden reminded residents to patronize this summer's French Market.

Trustee Smith

No comments.

RECESS TO EXECUTIVE SESSION

Motion to recess to Executive Session at 7:34 was made by Trustee Smith and seconded by Trustee Bowden.

Upon roll call, the vote was:

AYES: 7 Trustees Bowden, Dye, Butterfield, Madsen
Tuminello, Smith and Mayor Baldermann

April 28, 2014

NAYS: 0

ABSENT: 0

The motion carried.

RECONVENE TO REGULAR SESSION

All members of the corporate authorities previously in attendance before executive session including Mr. Carroll, Attorney Spesia and Village Clerk Laura Ruhl, were in attendance when the Board reconvened at 8:09pm.

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Smith and seconded by Trustee Bowden. Upon voice vote, the motion carried unanimously. The Regular Meeting of the Village of New Lenox Board of Trustees held on April 28, 2014 adjourned at 8:10pm.

Laura Ruhl, Village Clerk