

# **APPROVED**

## **MINUTES OF THE REGULAR MEETING OF THE NEW LENOX BOARD OF TRUSTEES**

**New Lenox Village Hall,  
One Veterans Parkway  
Monday January 11, 2016  
#16-01**

### **CALL TO ORDER**

The Regular Meeting of the New Lenox Village Board of Trustees was called to order at 7:02 p.m. by Mayor Baldermann in the Council Chambers of the New Lenox Village Hall.

### **ROLL CALL**

Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present":

Trustees Finnegan, Madsen, Smith, Bowden, Johnson and Mayor Baldermann

Absent – Trustee Butterfield

### **QUORUM**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

### **OTHER OFFICIALS IN ATTENDANCE**

Also in attendance were the Administrator Kurt Carroll, Village Clerk Laura Ruhl, Finance Director Kim Auchstetter, Public Works Director Brian Williams, Assistant Administrator/Community Development Director Robin Ellis, Police Chief Bob Sterba, Building and Zoning Administrator Warren Rendleman, Village Engineer Will Nash and Attorney Chris Spesia

### **PRESENTATION – New Lenox Food Pantry – Old Plank Trail Community Bank**

Representatives of Old Plank Trail Community Bank presented Kathy Johnson and the New Lenox Township Food Pantry with a check for \$10,000 from the 5K they held over the summer. In the last five years the bank has donated \$50,000.

### **CONSENT AGENDA**

Motion to Approve 5 items on the CONSENT AGENDA #16-01 was made by Trustee Bowden and seconded by Trustee Madsen.

- A - Minutes of the Regular Meeting – December 14, 2015
- B - Minutes of the Regular Meeting – December 21, 2015
- C - Raffle License for 2016 – New Lenox Fire Foundation
- D - Surety Reduction – Briarwood Park
- E - Resolution #16-01 Resolution Declaring Currently Owned Computer and Electronic Equipment as Surplus and Authorizing its Disposal

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**ABSTAIN:**         1                Trustee Smith – Item B

**NAYS:**                0

**ABSENT:**           1                Trustee Butterfield

The motion carried.

### **ORDER OF BUSINESS**

#### **Consideration for Approval of Site Plan – 12610 Old Plank Drive**

Ms. Ellis reported this site plan is for a lot in the Old Plank Industrial Park which was annexed in 2007 along with a number of lots, many had already had buildings constructed on them. The proposed site plan is for an approximate 10,500 square foot warehouse building. The parking complies with the zoning ordinance and the landscaping is also in compliance. Staff recommends approval of the site plan.

Motion to approve the Site Plan was made by Trustee Smith and seconded by Trustee Johnson

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**           1                Trustee Butterfield

#### **Consideration for Approval of Setting of Surety – 12610 Old Plank Drive**

Motion to approve the setting of surety in the amount of \$21,287.50 was made by Trustee Finnegan and seconded by Trustee Johnson

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**           1                Trustee Butterfield

#### **Consideration for Approval of Contract Award – Steeple Run Headwall Design**

Mr. Nash reported the Village received the funds for the remaining public improvements one being a headwall on Georgia's Way in Steeple Run Subdivision. The headwall has a crack in the joint which is making it tilt towards the creek. Approval is requested for HR Green Engineering Services in the amount not to exceed \$10,240.00.

Trustee Smith asked if there was enough money in the Letter of Credit to fund this contract.

Mr. Nash stated yes, there is enough funds to do this and the remaining work.

Motion to approve the contract was made by Trustee Johnson and seconded by Trustee Madsen

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**            1                Trustee Butterfield

**Consideration for Approval of Purchase – Tank Cover – WWTP**

Mr. Williams reported that one of the covers on the digester tanks at WWTP#1 has failed. After evaluating many options a replacement has been chosen. This purchase kicks off the many needed upgrades at WWTP#1. Staff recommends the purchase from Environetics, Inc. in the amount of \$19,950 installed.

Trustee Bowden asked is we should expect the other tank covers to fail as well.

Mr. Williams stated yes but we don't know when.

Mayor Baldermann stated this is included with the other improvements for the WWTP's

Motion to approve the purchase was made by Trustee Bowden and seconded by Trustee Smith

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**            1                Trustee Butterfield

**Consideration for Approval of a Resolution #16-02 Demanding Payment on a Certain Letter of Credit for Sylvan Meadows Unit 1**

Mr. Nash reported this LOC is set to expire on January 21<sup>st</sup>. We are hopeful to get the extension by the end of the week.

Motion to approve the resolution was made by Trustee Bowden and seconded by Trustee Finnegan

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**            1                Trustee Butterfield

### **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

#### **MAYOR**

Mayor Baldermann reported there were some issues last week at the WWTP#1. He asked Mr. Williams to give the Board and community an update on what happened.

Mr. Williams stated there were two days that Staff hauled bio solids out of the WWTP#1 which is a normal process. They took advantage of good weather for the two days.

Mayor Baldermann asked no matter what upgrades the Village does this will occur?

Mr. Williams stated this is all weather depending. Whenever we can get the semis and tractors to the farm fields.

Trustee Smith explained the waste goes from the WWTP to the farm fields and saves the Village money.

Mayor Baldermann stated the WWTP#1 has been there for almost 70 years. The plant is not in the most ideal section of town but we do everything we can but there are times there will be issues.

#### **VILLAGE ATTORNEY**

Attorney Spesia had no report.

#### **VILLAGE ADMINISTRATOR**

Mr. Carroll had no report.

### **PAYROLL & DISBURSEMENTS**

Trustee Madsen made the motion to approve our bi-monthly disbursements in the amount of \$927,398.47. In addition to this disbursement, approval is needed for biweekly payroll in the amount of \$363,669.10 paid on December 23, 2015, a biweekly payroll in the amount of \$354,685.40 and a monthly payroll in the amount of \$5,456.67 paid on January 8, 2016.

Motion was seconded by Trustee Johnson

Upon roll call, the vote was:

**AYES:**                6                Trustees Madsen, Smith, Finnegan  
Bowden, Johnson and Mayor Baldermann

**NAYS:**                0

**ABSENT:**            1            Trustee Butterfield

The motion carried.

**QUESTIONS AND/OR COMMENTS FROM THE FLOOR**

No comments or questions from the floor.

**TRUSTEE COMMENTS**

**Trustee Smith**

Trustee Smith had no comments.

**Trustee Finnegan**

Trustee Finnegan had no comments.

**Trustee Madsen**

Trustee Madsen - Happy New Year.

**Trustee Bowden**

Trustee Bowden – Happy New Year.

**Trustee Butterfield**

ABSENT

**Trustee Johnson**

Trustee Johnson be careful driving in the snow.

**ADJOURNMENT**

Motion to adjourn the meeting made by Trustee Smith and seconded by Trustee Finnegan. Upon voice vote, the motion carried. The Regular Meeting of the Village of New Lenox Board of Trustees held on January 11, 2016 adjourned at 7:26pm.

---

Laura Ruhl, Village Clerk