

# **APPROVED**

## **MINUTES OF THE REGULAR MEETING OF THE NEW LENOX BOARD OF TRUSTEES**

**New Lenox Village Hall,  
One Veterans Parkway  
Monday April 25, 2016  
#16-11**

### **CALL TO ORDER**

The Regular Meeting of the New Lenox Village Board of Trustees was called to order at 7:02 p.m. by Mayor Baldermann in the Council Chambers of the New Lenox Village Hall.

### **ROLL CALL**

Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present":

Trustees Butterfield, Bowden, Smith, Madsen, Finnegan and  
Mayor Baldermann

Absent: Trustee Johnson

### **QUORUM**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

### **OTHER OFFICIALS IN ATTENDANCE**

Also in attendance were the Village Administrator Kurt Carroll, Village Clerk Laura Ruhl, Finance Director Kim Auchstetter, Director of Public Works Brian Williams, Building and Zoning Administrator Warren Rendleman, Village Engineer Will Nash, Chief of Police Bob Sterba, Assistant Administrator/Community Development Director Robin Ellis and Attorney Chris Spesia.

### **PUBLIC HEARING – 2016-2017 Annual Comprehensive Budget – Village of New Lenox**

Mayor Baldermann opened the Public Hearing at 7:03p.m Village Clerk Ruhl provided proof of notice.

No public spoke on this item.

Ms. Auchstetter reported there have been no changes to the draft budget since the Special Budget Meeting that was held on April 7, 2016. Total Operating Budget Revenues is \$43,001,038 and their exceeding expenditures are \$41,213,620. She went over some of the highlights of the budget. The budget includes \$5,775,000 for the construction of Nelson Rd. extension to be completed along with addressing the Aerohaven Subdivision drainage issues. We are spending over \$1.76 million on contractual road maintenance in the MFT Fund which is \$300,000 more than last year. The road salt was moved out of MFT Funds and into the General Fund which allows us to have more funds for the

project. Construction on WWTP#2 expansion is slated to begin this fiscal year and we have applied for the IEPA loan. Additionally included in the WWTP budget there is a Wastewater Master Plan and odor control study. Water projects include the design of older water mains along Rt. 30 and Cedar Road along with the construction of the east side booster station which will benefit the eastern section of the Village by improving the water pressure. For the seventh year the Property Tax Rebate program is in the budget. This year 75% or \$1.19 million dollars will be rebated back to our residents. Also included in this budget is a design for a new Metra Station and additional funds for vehicle and equipment replacement. There is no new personnel in this budget and we are meeting one of our strategic goals of a three month operating reserve in the General Fund, which has been the case for the last five years.

The Village Board thanked Ms. Auchstetter and the Staff for all of their hard work with putting together the budget. Mayor Baldermann stated the Village's number one goal is to continually provide quality and efficient services to our residents.

Mayor Baldermann closed the Public Hearing at 7:09pm.

### **CONSENT AGENDA**

Motion to Approve 2 items on the CONSENT AGENDA #16-11 was made by Trustee Butterfield and seconded by Trustee Smith.

- A - Resolution #16-11 Declaring Arbor Day in the Village of New Lenox
- B - Resolution #16-12 in Support of the Gougar Road Grade Separation – Will County 2040 Transportation Plan

Trustee Butterfield asked Staff to explain the resolution supporting Gougar Road grade separation.

Mr. Carroll reported this resolution is basically asking the Village Board to support the Gougar Road grade separation as part of the Will County 2040 Transportation Plan. We would like to see this as a priority on the list.

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>6</u></b>	Trustees Smith, Butterfield, Madsen, Bowden, Finnegan and Mayor Baldermann
<b>ABSTAIN:</b>	<b><u>0</u></b>	
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>0</u></b>	Trustee Johnson

The motion carried.

**ORDER OF BUSINESS****Consideration for Approval of an Extension of Final P.U.D. Plat – Carrie Oaks**

Ms. Ellis reported this 5-lot subdivision on Elm Drive was first approved in 2008 and has been extended a number of times. Mr. & Mrs. Martino are asking for a one year extension to submit the fees, pay the tap-on fees, submit the LOC and execute the final plat.

Motion to approve the extension was made by Trustee Smith and seconded by Trustee Butterfield

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>6</u></b>	Trustees Smith, Butterfield, Madsen, Bowden, Finnegan and Mayor Baldermann
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>0</u></b>	Trustee Johnson

The motion carried.

**Consideration of Approval of a Bid Award – Nelson Road**

Mr. Nash reported PT Ferro was the low bidder for this project in the amount of \$2,689,524.00. We are confident they can complete the job.

Motion to approve the bid award was made by Trustee Madsen and seconded by Trustee Finnegan

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>6</u></b>	Trustees Smith, Butterfield, Madsen, Bowden, Finnegan and Mayor Baldermann
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>0</u></b>	Trustee Johnson

The motion carried.

**Consideration for Approval of a Resolution Authorizing Execution of a Contract with Christopher B. Burke Engineering – Nelson Road Extension**

Mr. Nash reported this contract is to provide the construction engineering services for the construction of the Nelson Road extension. They will attend all of the contractor meetings and providing Staff with weekly reports. The contract is not to exceed \$383,884.11.

Motion to approve the resolution was made by Trustee Bowden and seconded by Trustee Butterfield

Upon roll call, the vote was:

**AYES:**                 6                 Trustees Smith, Butterfield, Madsen,  
Bowden, Finnegan and Mayor Baldermann

**NAYS:**                 0

**ABSENT:**             0                 Trustee Johnson

The motion carried.

**Consideration for Approval of Joliet Highway Pump Station Bid Rejection**

Mr. Williams reported the Village opened bids for the Joliet Highway pump station on April 13<sup>th</sup>. The low bidder was 11.9% over the Engineers Opinion of Probable Construction Costs and our budgeted costs. After Staff's discussion we don't feel it is in the Village's best interest to accept this or any other bids at this time. Staff will re-evaluate the project scope and put it out for bid again.

Motion to approve the bid rejection was made by Trustee Bowden and seconded by Trustee Smith

Upon roll call, the vote was:

**AYES:**                 6                 Trustees Smith, Butterfield, Madsen,  
Bowden, Finnegan and Mayor Baldermann

**NAYS:**                 0

**ABSENT:**             0                 Trustee Johnson

The motion carried.

**Consideration for Approval of Resolution #16-14 Amending FY 2015-2016 Annual Comprehensive Budget**

Motion to approve the resolution was made by Trustee Bowden and seconded by Trustee Finnegan

Upon roll call, the vote was:

**AYES:**                 6                 Trustees Smith, Butterfield, Madsen,  
Bowden, Finnegan and Mayor Baldermann

**NAYS:**                 0

**ABSENT:**             0                 Trustee Johnson

The motion carried.

**Consideration for Approval Resolution #16-15 Adopting FY 2016-2017 Annual Comprehensive Budget**

Motion to approve the resolution was made by Trustee Bowden and seconded by Trustee Butterfield

Upon roll call, the vote was:

**AYES:**                 6                 Trustees Smith, Butterfield, Madsen,  
Bowden, Finnegan and Mayor Baldermann

**NAYS:**                 0

**ABSENT:**             0                 Trustee Johnson

The motion carried.

**Consideration for Approval to Open Cut Ash Street**

Mr. Nash reported this open cut to Ash Street to extend sanitary sewer extension to a resident that has submitted plans to build a home at 220 Ash Street. The contractor proposes to work on half of the street at a time to allow thru traffic.

Motion to approve the open cut was made by Trustee Bowden and seconded by Trustee Finnegan

Upon roll call, the vote was:

**AYES:**                 6                 Trustees Smith, Butterfield, Madsen,  
Bowden, Finnegan and Mayor Baldermann

**NAYS:**                 0

**ABSENT:**             0                 Trustee Johnson

The motion carried.

**REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

**MAYOR**

Mayor Baldermann thanked the students that participated in Student Government Day.

Mayor Baldermann reported that he had attended Lobby Day in Springfield.

**VILLAGE ADMINISTRATOR**

Mr. Carroll thanked the Mayor for representing New Lenox and Will County in Springfield.

Mr. Carroll asked Mr. Nash to give an update on the Rock Island Metra track improvements.

Mr. Nash reported that Metra will be doing improvements on the Rock Island at Gougar Road tracks from June 1<sup>st</sup> – June 10<sup>th</sup> and Cedar Road tracks June 15<sup>th</sup> – June 24<sup>th</sup>. This information will be on our website and Channel 6.

**PAYROLL & DISBURSEMENTS**

Trustee Butterfield made the motion to approve our bi-monthly disbursements in the amount of \$593,559.89. In addition to these disbursements, approval is needed for biweekly payroll in the amount of \$327,385.02 and a monthly payroll in the amount of \$6,391.67 were paid on April 15, 2016.

Motion was seconded by Trustee Madsen

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>6</u></b>	Trustees Smith, Butterfield, Madsen, Bowden, Finnegan and Mayor Baldermann
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>0</u></b>	Trustee Johnson

The motion carried.

**QUESTIONS AND/OR COMMENTS FROM THE FLOOR**

Bill Walter, 1022 Grandview Drive, asked Mr. Nash when Nelson Road would be finished.

Mr. Nash stated around December 2, 2016.

**TRUSTEE COMMENTS**

**Trustee Smith**

Trustee Smith had no comments.

**Trustee Finnegan**

Trustee Finnegan had no comments.

**Trustee Madsen**

Trustee Madsen had no comments.

**Trustee Bowden**

Trustee Bowden had no comments.

**Trustee Butterfield**

Trustee Butterfield had no comments.

**Trustee Johnson**

Absent

**RECESS TO EXECUTIVE SESSION**

Motion to recess to executive session for matters of personnel was made at 7:37pm by Trustee Smith and seconded by Trustee Finnegan

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>6</u></b>	Trustees Smith, Butterfield, Madsen, Bowden, Finnegan and Mayor Baldermann
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>0</u></b>	Trustee Johnson

The motion carried.

**RECONVENE TO REGULAR SESSION**

All members of the corporate authorities previously in attendance before executive session including, Administrator Carroll, Community Development Director/Assistant Administrator Ellis and Village Laura Ruhl were in attendance when the Board reconvened at 7:23pm.

**ADJOURNMENT**

Motion to adjourn the meeting made by Trustee Smith and seconded by Trustee Bowden. Upon voice vote, the motion carried. The Regular Meeting of the Village of New Lenox Board of Trustees held on April 25, 2016 adjourned at 7:40pm.

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Laura Ruhl, Village Clerk