

# **APPROVED**

## **MINUTES OF THE REGULAR MEETING OF THE NEW LENOX BOARD OF TRUSTEES**

**New Lenox Village Hall,  
One Veterans Parkway  
Monday May 23, 2016  
#16-14**

### **CALL TO ORDER**

The Regular Meeting of the New Lenox Village Board of Trustees was called to order at 7:01 p.m. by Mayor Baldermann in the Council Chambers of the New Lenox Village Hall.

### **PLEDGE OF ALLEGIANCE**

Trustee Bowden led the assembly in the Pledge of Allegiance to the Flag.

**After the Pledge of Allegiance the Lincoln-Way Area Chorale sang the Star Spangled Banner.**

### **ROLL CALL**

Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present":

Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann

Absent - Trustees Smith and Bowden

### **QUORUM**

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

### **OTHER OFFICIALS IN ATTENDANCE**

Also in attendance were the Village Administrator Kurt Carroll, Village Clerk Laura Ruhl, Director of Public Works Brian Williams, Building and Zoning Administrator Warren Rendleman, Village Engineer Will Nash, Village Planner Jeff Smith, Chief of Police Bob Sterba, Finance Director Kim Auchstetter and Attorney Chris Spesia.

### **PROCLAMTION – Lincoln-Way Area Chorale**

Mayor Baldermann presented Lincoln-Way Area Chorale with a proclamation to commemorate their great success and for representing the Village of New Lenox by performing at Carnegie Hall in New York.

### **RECOGNITION – Dreamz Elite All Stars Cheer Team**

Mayor Baldermann and the Village Board recognized the Dreamz Elite All Stars Cheer Team for representing the Village of New Lenox at the American National Championship.

**CONSENT AGENDA**

Motion to approve the following 11 items on the **CONSENT AGENDA #16-14** was made by Trustee Johnson and seconded by Trustee Finnegan.

- A - Minutes of the Regular Meeting – May 9, 2016
- B - Approval of Purchase – Squad Car – Police Department
- C - Ordinance #2573 Authorizing the Trade-In of Property Owned by the Village of New Lenox – John Deere Backhoe Loader
- D - Approval of Purchase – Compact Track Loader – Public Works
- E - Approval of Purchase – Stump Grinder – Public Works
- F - Approval of Purchase – Asphalt Maintenance Trailer – Public Works
- G - Resolution #16-19 for Municipal Maintenance of Streets and Highways – 2016 MFT
- H - Resolution #16-20 Authorizing Execution of an IGA with the New Lenox Township Highway Commissioner – 2016 MFT
- I - Approval of a Contract for Engineering Services – 2016 MFT – Christopher B. Burke Engineering
- J - 2016 Raffle License – Trinity Foundation
- K - 2016 Raffle License – New Lenox Area Historical Society

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>5</u></b>	Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann
<b>ABSTAIN:</b>	<b><u>0</u></b>	
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>2</u></b>	Trustee Smith and Bowden

The motion carried.

**ORDER OF BUSINESS****Consideration for Approval of a Request for Temporary Use – Bothwell Farms/Ace Hardware Center**

Mr. Smith reported that Bothwell Farms is seeking a Temporary Use permit for a greenhouse and outside sales area in the Ace Hardware Shopping Center. The ZBA reviewed the request and recommended approval subject to conditions in the Staff report-

1. *The greenhouse / farmstand shall be permitted on the subject property per the location depicted on the submitted site plan until no later than October 31, 2016.*
2. *The hours of operation for the farmstand shall be from 10:00 a.m. to 6:00 p.m., 7 days per week.*
3. *All displays and outside sales shall be limited to the 2 parking spaces in front of the greenhouse (west) and the 1 parking space behind (east) of the greenhouse.*
4. *All outside displays and merchandise shall be brought inside the structure each night.*

- 5. *The site shall be maintained and remain clear of all trash and debris at all times.*
- 6. *The petitioner shall adhere to all Building Department and/or New Lenox Fire Protection District requirements, such as applying for and receiving all required permits for the greenhouse and temporary fence.*

No comments or questions from the Board.

Motion to approve the request was made by Trustee Madsen and seconded by Trustee Johnson. Upon voice vote, the motion carried.

**Consideration for Approval of a Resolution #16-21 Authorizing the Village of New Lenox to Enter into an Agreement with HR Green – Plan Review and Inspection Services**

Mayor Baldermann reported this resolution adopting a contract for HR Green to outsource a portion of our building inspections and plan review process. The goal of the outsourcing is to streamline our inspections and plan review service for our residents and business owners, and to better gear up or down needed manpower to meet the communities demand. The revised staffing will greatly reduce the cost of this service to the Village.

No comments or questions from the Board.

Motion to approve the resolution was made by Trustee Finnegan and seconded by Trustee Butterfield

Upon roll call, the vote was:

**AYES:**                    5                    Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann

**NAYS:**                    0

**ABSENT:**                2                    Trustee Smith and Bowden

The motion carried.

**Consideration for Approval of a Bid Award – 2016 MFT Road Resurfacing Project**

Mr. Nash reported on May 12th the Village opened 5 bids for the 2016 MFT Street Resurfacing Project which includes approximately 7 miles of Village Roads. The low bid was submitted by Austin Tyler Construction, Inc. in the amount of \$1,423,016.41. Mr. Nash requested Board approval to award the 2016 MFT Resurfacing Project Austin Tyler Construction in the amount of \$1,423,016.41.

Mayor Baldermann reminded this is for 7-miles of road. He noted that information is on our website and is being updated weekly.

Mr. Carroll added there were letters sent out to residents that will be affected.

Mayor Baldermann said this is exciting that the roads are being resurfaced but we want there to be minimal inconvenience to the residents and that the contractors are accommodating. Mayor Baldermann went on to say that when the Village went Home Rule we promised that we would re-surface 7-miles of road every year along with the property tax rebate.

Motion to approve the bid award was made by Trustee Johnson and seconded by Trustee Finnegan

Upon roll call, the vote was:

<b>AYES:</b>	<u>5</u>	Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann
<b>NAYS:</b>	<u>0</u>	
<b>ABSENT:</b>	<u>2</u>	Trustee Smith and Bowden

The motion carried.

**Consideration for Approval of a Bid Award – Ash Tree Removal**

Mr. Williams reported on May 17th the Village opened 8 bids for the Ash tree removal, stump removal and landscape restoration for approximately 1,500 dead or dying Ash trees affected by the Emerald Ash Borer in the parkways. Barr Tree Service was the apparent low bidder coming in at \$137,825.00. Barr met all of our qualifications and they are also a New Lenox based business. Mr. Williams requested Board approval to award the contract to Barr Tree Service in the amount of 137,825.00. There will be another 50/50 tree program.

Motion to approve the request was made by Trustee Madsen and seconded by Trustee Finnegan

Upon roll call, the vote was:

<b>AYES:</b>	<u>5</u>	Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann
<b>NAYS:</b>	<u>0</u>	
<b>ABSENT:</b>	<u>2</u>	Trustee Smith and Bowden

The motion carried.

**Consideration of an Ordinance Amending Chapter 18 of the Municipal Code – Fire Resistance Rating and Assemblies – 1<sup>st</sup> Read**

Mr. Rendleman reported the attached Ordinance amends the Village’s building code. The proposed amendment removes a contradiction in the code, and is a house cleaning item. This contradiction came to light on the Village’s recent review of the proposed Alden development. The proposed change clarifies how options in the building code and correlate with separation times. This has been posted on the Capital Development Board website.

No comments or questions from the Board.

## **REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS**

### **MAYOR**

Mayor Baldermann reported that Metra will be upgrading the Gougar Road Crossing in New Lenox starting June 1, 2016 at 6:00 am through June 10, 2016 6:00 pm. This is the crossing just north of RT 30 and Gougar Road Intersection. Metra will be upgrading the Cedar Road Crossing in New Lenox starting June 15, 2016 at 6:00 am through June 24, 2016 6:00 pm. This is the crossing just north of RT 30 and Cedar Road intersection. Signs will be placed about a week in advance of the closure to notify the motoring public. Detour routes will be posted for the closures.

### **VILLAGE ATTORNEY**

No report.

### **VILLAGE ADMINISTRATOR**

No report.

## **PAYROLL & DISBURSEMENTS**

Trustee Butterfield made the motion to approve our bi-monthly disbursements in the amount of \$1,495,612.30. In addition to these disbursements, approval is needed for biweekly payroll in the amount of \$362,879.19 and a quarterly payroll in the amount of \$5,861.67 paid on May 13, 2016.

Motion was seconded by Trustee Madsen

Upon roll call, the vote was:

<b>AYES:</b>	<b><u>5</u></b>	Trustees Butterfield, Madsen, Finnegan, Johnson and Mayor Baldermann
<b>NAYS:</b>	<b><u>0</u></b>	
<b>ABSENT:</b>	<b><u>2</u></b>	Trustee Smith and Bowden

The motion carried.

## **QUESTIONS AND/OR COMMENTS FROM THE FLOOR**

*Bill Walter*, asked about the Water Quality Report.

Mr. Williams stated this is posted on our website.

*Kevin Shannon*, President of the New Lenox Soccer Association, invited the Mayor and Village Board to their Spring Picnic and Tournament on Saturday, June 4, 2016.

## **TRUSTEE COMMENTS**

### **Trustee Johnson**

Trustee Johnson had no comments.

**Trustee Butterfield**

Trustee Butterfield commented on the upcoming Metra closings.

Trustee Butterfield commented on the Nelson Road construction.

**Trustee Bowden**

Trustee Bowden was absent.

**Trustee Madsen**

Trustee Madsen wished everyone a safe and enjoyable Memorial Day weekend.

**Trustee Finnegan**

Trustee Finnegan had no comments.

**Trustee Smith**

Trustee Smith was absent.

**RECESS TO EXECUTIVE SESSION**

No executive session needed.

**ADJOURNMENT**

Motion to adjourn the meeting made by Trustee Johnson and seconded by Trustee Finnegan. Upon voice vote, the motion carried. The Regular Meeting of the Village of New Lenox Board of Trustees held on May 23, 2016 adjourned at 7:30pm.

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Laura Ruhl, Village Clerk