

APPROVED

MINUTES OF THE REGULAR MEETING OF THE NEW LENOX BOARD OF TRUSTEES

**New Lenox Village Hall,
One Veterans Parkway
Monday September 12, 2016
#16-24**

CALL TO ORDER

The Regular Meeting of the New Lenox Village Board of Trustees was called to order at 7:01 p.m. by Mayor Baldermann in the Council Chambers of the New Lenox Village Hall.

ROLL CALL

Upon Roll Call by the Clerk, the following members of the corporate authorities answered "Here" or "Present":

Trustees Butterfield, Smith, Johnson, Bowden, Madsen and Mayor Baldermann.

Absent - Trustee Finnegan

QUORUM

There being a sufficient number of members of the corporate authorities in attendance to constitute a quorum, the meeting was declared in order.

OTHER OFFICIALS IN ATTENDANCE

Also in attendance were the Village Administrator Kurt Carroll, Village Clerk Laura Ruhl, Finance Director Kim Auchstetter, Community Development Director/Assistant Administrator Robin Ellis, Public Works Director Brian Williams, Building and Zoning Administrator Warren Rendleman, Village Engineer Will Nash, Chief Bob Sterba and Attorney Chris Spesia – Also in attendance Deputy Chief Bob Pawlisz

Mayor Baldermann asked for a moment of silence to recognize the 15 year anniversary of the 9-11 tragedy.

PROCLAMATION – Worldwide Day of Play

Mayor Baldermann proclaimed September 17, 2016 to be Worldwide Day of Play in the Village of New Lenox.

PROCLAMATION – Constitution Week 2016

Mayor Baldermann proclaimed September 17th through September 23rd, 2016 Constitution Week.

CONSENT AGENDA

Motion to Approve 11 items on the CONSENT AGENDA #16-24 was made by Trustee Smith and seconded by Trustee Johnson.

A - Minutes of the Regular Meeting – July 25, 2016

- B - Minutes of the Regular Meeting – August 8, 2016
- C - Approval of Purchase – Video System – Police Vehicles
- D - Resolution #16-34 Declaring Currently Owned Computer Equipment as Surplus and Authorizing its Disposal
- E - Raffle License – Cystic Fibrosis Fundraiser – Michelle Thompson
- F - Ordinance #2587 Creating Class TE Liquor License – Providence Catholic High School Women’s Club
- G - Approval of Purchase – Radar Message Trailer
- H - Ordinance #2588 Authorizing the Sale by Public Auction of Property Owned by the Village of New Lenox – Vehicles and Equipment
- I - Surety Reduction – Hibernia Estates Unit 3
- J - Surety Reduction – Sky Harbor Unit 1
- K - Resolution #16-35 Releasing Executive Minutes

Trustee Smith commented on how inexpensive the radar trailer is.

Upon roll call, the vote was:

AYES:	<u>6</u>	Trustees Butterfield, Smith, Bowden, Madsen, Johnson and Mayor Baldermann
ABSTAIN:	<u>1</u>	Trustee Bowden – Item B
NAYS:	<u>0</u>	
ABSENT:	<u>1</u>	Trustee Finnegan

The motion carried.

ORDER OF BUSINESS

Consideration of an Ordinance Creating Class B1 Liquor License – Murphy Oil, USA – 1st Read

Mayor Baldermann reported this is the new gas station by Walmart. The required background check came back with no issues. This ordinance will come back for second read and adoption at the next meeting.

Consideration for Approval of a Request for Preliminary Plat Extension – Leigh Creek South

Ms. Ellis reported Leigh Creek South is approximately a 40-acre property on the north side of Laraway Road just east of the Heather Glen Subdivision. The preliminary plat was first approved in September of 2013. A final plat was approved in 2014 and the public improvements were built about a year ago. To date of the 30 single family lots that were included in Unit 1 there have been three model homes built. The developer is asking for a one year extension and Staff has no objection to the request.

Motion to approve the request was made by Trustee Bowden and seconded by Trustee Butterfield

Upon roll call the vote was:

AYES: 6 Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: 0

ABSENT: 1 Trustee Finnegan

The motion carried.

Consideration of an Ordinance #2589 Accepting a Warranty Deed for, and Authorizing the Subsequent Conveyance of, Lot 147 in Sky Harbor Unit 1 (commonly known as 2360 Alta Vista Drive) – 1st Read

Ms. Ellis reported this ordinance would transfer the park site to the New Lenox Community Park District.

Motion to waive the second read was made by Trustee Smith and seconded by Trustee Bowden. Upon voice vote, the motion carried.

Motion to approve the ordinance was made by Trustee Bowden and seconded by Trustee Smith

Upon roll call the vote was:

AYES: 6 Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: 0

ABSENT: 1 Trustee Finnegan

The motion carried.

Consideration for Approval to Purchase Video System for Village Commons & Village Hall

Deputy Chief Pawlisz reported there will be 15 cameras throughout the Commons.

Motion to waive the formal bidding was made by Trustee Bowden and seconded by Trustee Johnson. Upon roll call the motion carried.

Motion to approve the purchase was made by Trustee Bowden and seconded by Trustee Madsen

Upon roll call the vote was:

AYES: 6 Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: 0

ABSENT: 1 Trustee Finnegan

The motion carried.

Consideration of an Ordinance Amending Village Code – Local Bidders Policy – 1st Read

Mr. Nash reported this ordinance gives preference to local contractors and laborers to work on Village of New Lenox projects. If your company is in the Village of New Lenox and are within 5% of the low bid we would give you the option to match the number. Or if 50% of your workforce is in the Village limits they would be given the option to match the number as well.

Mayor Baldermann stated the purpose of this ordinance is that we want New Lenox residents to work on our projects.

Consideration for Approval of a Study Proposal – WWTP Regionalization

Mr. Williams reported this study analyzes the feasibility of several options including to maintain the existing wastewater plants, abandon and offload one or more of the existing plants flow to a neighboring municipality, abandon plants 1 & 3 and expand plant 2 to accept those flows or abandon any combination of the existing plants and construct a new plant in a more suitable location. The cost of the study is \$158,000 which will be funded from the \$120,000 budgeted and the additional funds coming from engineering dollars earmarked for the design on replacing K-Mart lift station. The original scope for this project was expanded to include a preliminary look at the feasibility of eliminating lift stations. This project is part of the Village’s Strategic Plan and is projected to be completed in June of 2017.

Mayor Baldermann stated he has had conversation with Staff on this issue. We are a growing community and we need to do things the right way which comes with an expense. Our obligation as a Village Board is to look at the future of New Lenox.

Trustee Bowden said we are laying the groundwork for the future.

Trustee Smith agrees this needs to be done for the future but wants to make sure the Village gets what we pay for.

Motion to approve the proposal was made by Trustee Smith and seconded by Trustee Johnson

Upon roll call the vote was:

AYES: **6** Trustees Butterfield, Smith, Bowden, Madsen, Johnson and Mayor Baldermann

NAYS: **0**

ABSENT: **1** Trustee Finnegan

The motion carried.

Consideration for Approval of a Proposal – Line Striping

Mr. Williams reported that the Village has numerous roads that are in need of line striping and pavement markings. Superior Road Striping, Inc. currently hold the Illinois State Procurement contract to perform this type of work. The proposal includes 55,540 linear feet of various with line striping and 1,403 square feet of pavement marking at a cost of \$39,555.64. This is a budgeted item out of the MFT program.

Motion to approve the request was made by Trustee Bowden and seconded by Trustee Madsen

Upon roll call the vote was:

AYES: **6** Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: **0**

ABSENT: **1** Trustee Finnegan

The motion carried.

Ordinance Amending Chapter 54, Article IV of the Municipal Code (Offense Against Public Peace and Safety – 1st Read

Deputy Chief Pawlisz reported that on July 29th the Governor amended the Cannabis Control Act which makes the possession of 10 grams of cannabis or less a civil offence. This ordinance reflects the changes the Governor signed into law. This ordinance will come back for second read and adoption.

Consideration for Approval for an Amendment #3 to a Contract for the Nelson Road Extension – Traffic Signal Install

Mr. Nash reported this is an amendment to the contract for temporary traffic signals at the intersections of Illinois Highway/Nelson Road and Haven Ave./Nelson Road. These traffic signals will include all four legs with the signals and controllers. The equipment is slightly used and costs about \$70,000 less than new equipment and also is readily available. This also carries the same warranty. Approval is needed to add \$124,290.00 to the contract.

Trustee Smith asked if we could use the same controller box on the permanent equipment.

Mr. Nash stated when we get the new signals we will need a new controller box. He noted at the end of the project this equipment remains our so we might be able to use them somewhere else in time or put them back on the gently used market.

Mayor Baldermann asked if the project is still on the December 2nd target.

Mr. Nash stated yes, they are still on target to complete on December 2nd. Because of the rain they are a little behind on terms of dirt work and earth moving, but are ahead with the storm sewer installation. If there is a significant delay for any reason it will be brought to the Village Board. Mr. Nash stated if for some reason the contractors get

behind there are way of phasing the project without additional costs. Mr. Nash went on to report that on September 19th work will start on Haven Avenue which will require a detour. The residents will be receiving letters informing them as well as the Fire District and 9-1-1 center.

Motion to approve the amendment #3 was made by Trustee Butterfield and seconded by Trustee Bowden

Upon roll call the vote was:

AYES: 6 Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: 0

ABSENT: 1 Trustee Finnegan

The motion carried.

REPORTS AND COMMUNICATIONS FROM VILLAGE OFFICIALS

MAYOR

Mayor Baldermann commented on the recent disrespect of our National Anthem.

Mayor Baldermann reported that he had attended the Suicide Awareness and Prevention Night in the Commons and a heroine symposium.

Mayor Baldermann reported that he participated in the 9/11 Ceremony in the Commons.

VILLAGE ATTORNEY

No report.

VILLAGE ADMINISTRATOR

Mr. Nash reported on the Francis Road closure. Metra will be working on the tracks on Francis Road between Parker Road and Marley starting September 21st- September 30th. There will be detours posted.

Village Clerk Laura Ruhl reported the General Election will be held on Tuesday, November 8th. Last day to register to vote at the Village Hall is October 11. To register to vote you need two forms of identification one with your photo, age and current address. Early voting for this election starts October 24 thru November 4th from 9-4pm in the Community Room which is on the lower level of the Village Hall.

The Consolidated Election will be held on April 4, 2017. The Village of New Lenox will have (3) 4-year Trustee positions and (1) 2-year unexpired term Trustee position. Petition packets for these positions will be available on the upper level of the Village Hall starting on September 20th which is also the first day you can start circulating.

All this and more information is available on the Will County Clerks website at www.thewillcountyclerk.com

PAYROLL & DISBURSEMENTS

Trustee Butterfield made the motion to approve our bi-monthly disbursements in the amount of \$1,331,652.47 and a manual disbursement in the amount of \$11,400.00. In addition to this disbursement, approval is needed for a biweekly payroll in the amount of \$371,877.35 paid on September 2, 2016.

Motion was seconded by Trustee Madsen

AYES: **6** Trustees Butterfield, Smith, Bowden, Madsen,
Johnson and Mayor Baldermann

NAYS: **0**

ABSENT: **1** Trustee Finnegan

The motion carried.

QUESTIONS AND/OR COMMENTS FROM THE FLOOR

Bill Walter commented that his questions were answered during the reports.

TRUSTEE COMMENTS**Trustee Smith**

Trustee Smith commented that he had attended the 9/11 Ceremony in the Commons.

Trustee Madsen

Trustee Madsen commented on the 9/11 Ceremony.

Trustee Finnegan

Absent.

Trustee Bowden

Trustee Bowden stated she is proud that the Village has a location for residents to gather for this ceremony.

Trustee Butterfield

Trustee Butterfield said he appreciated Mayor Baldermann's comments regarding our National Anthem.

Trustee Butterfield said that he had spent a day with three retired Firemen who commented that they wish they would have moved to New Lenox years ago.

Trustee Johnson

Trustee Johnson reported the ShareFest Job Fair will take place at New Life Church on September 15th. Information is on the Village's website.

Trustee Johnson reminded residents that school is in session and to be watchful of kids and school buses.

ADJOURNMENT

Motion to adjourn the meeting made by Trustee Smith and seconded by Trustee Johnson. Upon voice vote, the motion carried. The Regular Meeting of the Village of New Lenox Board of Trustees held on September 12, 2016 adjourned at 8:05pm.

Laura Ruhl, Village Clerk