



REMODELING PERMIT APPLICATION – RESIDENTIAL

Permit #: _____

Property Address: _____

Applicant Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Email Address: _____

Homeowner Information:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone #: _____ Email Address: _____

PROJECT INFORMATION (please provide all applicable details and see the Residential Remodeling Permits Guide for additional information and requirements):

Work to be completed by: **Property Owner** **Contractor(s)** (*circle one*)

Use the attached sheet to provide the names and New Lenox Contractor Registration Numbers for ALL contractors performing work on the property.

Project Information:

Estimated Value of Construction: \$ _____

Detailed Description of Work: _____

Attached Garage / Detached Garage / Shed or Accessory Building larger than 180 sq ft

Covered Deck or Porch / Gazebo / Pergola (*circle one*)

Interior Remodeling

Rooftop Solar Panels

Room Addition / Screened Porch / All Season Room (*circle one*)

Underground Sprinkler System

Window / Door / Siding Replacement: (*circle one*)

Siding Material: _____

Of Windows: _____ U Factor: _____ Design Pressure: _____

- **Spec sheets for U-Factor and DP (Design Pressure) Rating must be attached.**

I hereby certify that I have read, understand and agree to conform to all governing information and regulations set forth by the New Lenox Village Board.

Signature of Applicant: _____ Date: _____

Contractor List

Type of Contractor	Name of Contractor	New Lenox Contractor Registration Number
Architect		
General		
Foundation		
Excavator		
Carpenter		
Mason		
Plumber		
Electrician		
Roofer		
HVAC		
Drywall		
Sewer/Water		
Siding/Soffit/Gutters		
Floor Coverings		
Painter		
Insulator		
Waterproofer		
Accoustical		
Glazing (Windows)		
Paver		
Landscaper		
Sprinkler System		
Other		

Please note that the Building Permit cannot be issued until ALL contractors performing work on the project are registered with the Village. Please refer to the Contractor Registration application for submittal requirements.

Building Checklist – Residential

Each applicant is responsible for submitting all of the following items applicable to the proposed project. Drawings shall be architectural or engineering drawings with dimensions appropriately shown. **Your application for a building permit shall not be considered complete until all items on the checklist have been satisfied.**

<u>Required Items:</u>	<u>Applicant's Initials</u>
1. Plat of Survey showing all existing and proposed structures and dimensions	_____
2. Two (2) sets of drawings showing details of Room Addition or Remodeling with existing structures shown in phantom	_____
3. Electrical Wiring Diagram Note: All motorized appliances must have a separate circuit	_____
4. Footing and Foundation Details Note: Detail plates and joists tie in	_____
5. Framing Detail Sheet (beams, plates, studs, joists, rafters, sizing and materials)	_____
6. Plumbing Detail Sheet	_____
7. Mechanical (HVAC) Detail Sheet	_____
8. Rem/Rate, Rescheck or Prescriptive Energy Calculations	_____
9. Elevation details of proposed structures or additions	_____
10. Complete Contractor List	_____
11. Rooftop Solar Panels: Specifications for the solar panels and Engineer's evaluation of the existing roof verifying its structural integrity	_____
12. Window Specifications: U-Value and Design Pressure (Documentation MUST be attached)	_____
13. Underground Sprinkler Systems: A copy of the certification for the backflow preventer is required to be submitted to the Community Development Department upon completion of the system.	